

RESOLUTION # 2016-130

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA AMENDING THE FISCAL YEAR 2017 BUDGET BY REALLOCATING APPROPRIATIONS OF \$292,800 WITHIN THE GROUND AMBULANCE FUND FOR INCREASED OPERATIONAL COSTS RELATED TO THE EXPANSION OF SERVICE; REALLOCATING APPROPRIATIONS OF \$299,500 WITHIN THE GROUND AMBULANCE FUND FOR THE RECEIPT OF REVENUE; ADJUSTING THE TRANSFERS FROM THE GROUND AMBULANCE FUND TO THE GENERAL FUND, GENERAL CAPITAL FUND, AND VEHICLE REPLACEMENT FUND; AND AUTHORIZING THE ADDITION OF 6.5 NEW FULL-TIME EQUIVALENTS IN THE FIRE-MEDICAL DEPARTMENT.

WHEREAS, with City Manager and City Council support, the City Manager, acting by and through the Surprise Fire-Medical Department, filed an application on November 19, 2014 requesting the Arizona Department of Health Services (DHS) to issue to the Surprise Fire-Medical Department a Certificate of Necessity (CON) to conduct ground ambulance services for both Advanced Life Support (ALS) and Basic Life Support (BLS) twenty-four hours per day, seven days per week within the City of Surprise;

WHEREAS, the City accepted the CON and began operating one ambulance within the City on November 2, 2015;

WHEREAS, the need for ambulance service within the City continues to grow and consequently the purchase of two additional ambulances was authorized by Council Resolution #2016-107 on September 6, 2016 allowing for one ambulance to be held for training and reserve purposes;

WHEREAS, the Surprise Fire-Medical Department is requesting authority to hire three non-sworn Emergency Medical Technicians (EMT), three non-sworn paramedics, and one part-time Administrative Technician to staff and support the additional ambulance which will be placed into service;

WHEREAS, the costs to purchase equipment, hire and employ appropriate personnel, and perform such other activities as are necessary and appropriate to effectively operate the additional ALS and BLS ground ambulance service and the reserve ambulance in FY2017 totals \$292,800;

WHEREAS, the FY2017 adopted budget includes contingency in the amount of \$695,000 within the Ground Ambulance Fund for operational costs related to the expansion of the ground ambulance service;

WHEREAS, the estimated revenue in FY2017 as a result of the expansion of the ground ambulance service totals \$299,500;

WHEREAS, the FY2017 adopted budget includes miscellaneous revenue in the amount of \$978,900 within the Ground Ambulance Fund to account for the expansion of the ground ambulance service;

WHEREAS, the FY2017 adopted budget includes transfers from the Ground Ambulance Fund to the General Fund in the amount of \$153,500, \$37,600 to the General Capital Fund, and \$37,600 to the Vehicle Replacement Fund;

WHEREAS, transfers from the Ground Ambulance Fund to the General Fund, General Capital Fund, and Vehicle Replacement Fund must adjusted for the expansion of the ground ambulance service;

WHEREAS, the FY2017 budget was adopted by Council Resolution #2016-81 on June 21, 2016;

WHEREAS, this action will necessitate a budget amendment; and

WHEREAS, City of Surprise Administrative Policies require the approval of the Mayor and Council for budget amendments of this nature;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. That the statements and schedules attached as *Exhibit A* and incorporated by reference are adopted, amending the budget of the City of Surprise Arizona for the fiscal year July 1, 2016 through June 30, 2017.

Section 2. The Fire-Medical Department is hereby authorized to add an additional 6.5 full-time equivalents which includes three non-sworn Emergency Medical Technicians (EMT) positions, three non-sworn paramedic positions, and one part-time Administrative Technician position.

APPROVED AND ADOPTED this __day of _____, 2016.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

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Exhibit A

The FY2017 Annual Budget is amended by reallocating appropriations among lawfully available appropriations to ensure the continued operations of the City of Surprise in the payment of necessary expenditures. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority. Additionally, these reallocations do not increase or decrease the total budget.

- 1. Personnel** – The expansion of the ground ambulance service requires the addition of 6.5 new FTEs. If Resolution #2016-138 is also approved by Council on November 1, 2017 the total combined increase in FTEs would result in an amended FTE amount of 147.3.

Department	Current FTE's	Increase (Decrease)	Amended FTE's
Surprise Fire-Medical Department	135.8	6.5	142.3

- 2. Expenditures** – The expansion of the ground ambulance service will result in \$292,800 in operational costs in FY2017. Operational costs have been included as contingency with the FY2017 adopted budget.

Fund, Department, Category	Current Appropriation	Increase (Decrease)	Amended Appropriation
Ground Ambulance Fund, SFMD, Personnel	\$405,500	\$219,400	\$624,900
Ground Ambulance Fund, SFMD, Annual Firefighter Physicals	0	13,200	13,200
Ground Ambulance Fund, SFMD, Uniforms	0	3,000	3,000
Ground Ambulance Fund, SFMD, Service Agreements	43,200	35,600	78,800
Ground Ambulance Fund, SFMD, Certificates and Licensing	0	1,500	1,500
Ground Ambulance Fund, SFMD, Dues and Memberships	0	900	900
Ground Ambulance Fund, SFMD, Gas and Fuel	13,500	5,700	19,200
Ground Ambulance Fund, SFMD, Risk Insurance	4,100	3,000	7,100
Ground Ambulance Fund, SFMD, Travel and Training	0	7,000	7,000
Ground Ambulance Fund, Public Works, Vehicle Maintenance	0	3,500	3,500
Ground Ambulance Fund, General Operations, Contingency	695,000	(292,800)	402,200
	\$1,161,300	\$0	\$1,161,300

3. **Revenue** – The expansion of the ground ambulance service will result in \$299,500 in ambulance revenue in FY2017. Ambulance revenue has been included as miscellaneous revenue with the FY2017 adopted budget.

Fund, Department, Category	Current Appropriation	Increase (Decrease)	Amended Appropriation
Ground Ambulance Fund, SFMD, Miscellaneous Revenue	\$978,900	(\$299,500)	\$679,400
Ground Ambulance Fund, SFMD, Ambulance Services Revenue	0	299,500	299,500
	<u>\$978,900</u>	<u>\$0</u>	<u>\$978,900</u>

4. **Transfers** – The FY2017 adopted budget includes a transfer in the amount of \$37,600 from the Ground Ambulance Fund to the General Capital Fund for reimbursement of the cost to purchase ground ambulances. Since the Ground Ambulance Fund is charged directly for this purchase, a transfer to the General Capital Fund is not needed. The FY2017 adopted budget also includes a transfer in the amount of \$153,500 from the Ground Ambulance Fund to the General Fund for indirect costs which is being adjusted for the expansion of the ground ambulance service. Finally, the FY2017 adopted budget includes a transfer in the amount of \$37,600 from the Ground Ambulance Fund to the Vehicle Replacement Fund which is being adjusted for the expansion of the ground ambulance service.

Fund, Category	Current Appropriation	Increase (Decrease)	Amended Appropriation
Ground Ambulance Fund, Transfers Out	\$37,600	(\$37,600)	\$0
General Capital Fund, Transfers In	(37,600)	\$37,600	\$0
Ground Ambulance Fund, Transfers Out	153,500	(\$6,900)	\$146,600
General Fund, Transfers In	(153,500)	\$6,900	(\$146,600)
Ground Ambulance Fund, Transfers Out	37,600	\$35,400	\$73,000
Vehicle Replacement Fund, Transfers In	(37,600)	(\$35,400)	(\$73,000)
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>