

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

January 19, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, January 19, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Matthew Keating, Commissioners Dennis Smith, Dennis Bash, Gisele Norberg, Mitchell Rosenbaum and Eric Cultum.

STAFF PRESENT:

Community Development Director Eric Fitzer, Deputy City Attorney Donna Bronski, Planner Hobart Wingard and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

Eric Fitzer, Director, informed the committee the business cards were ordered and will be delivered in the next few weeks.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

No items.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – Internal – Consideration and action pertaining to approval of the January 5, 2017 Planning and Zoning Commission minutes.

Commissioner Smith made a motion to approve the January 5, 2017 Planning and Zoning Commission minutes. Commissioner Rosenbaum seconded the motion. The motion passes with 6 votes in favor, 1 abstention.

Item 2 – Internal – Presentation and discussion on the Surprise Housing Market Active & Pipeline

Mike Schwab, Principal, Land Advisors Organization, presented item 2 to the Commission.

The Commission discussed item 2:

- Growth and demographics in the city

The Commission thanked Mr. Schwab for the presentation.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 3 – DISTRICT 3 – Presentation and action item regarding a Rezone Planned Area Development (PAD) Amendment for Sycamore Farms.

Hobart Wingard, planner, presented item 3 to the Commission.

The Commission discussed item 3:

- Trails and park maintenance
- Setback requirements
- School and hospital locations

Chair Chapman opened the call to the public for item 3.

Hearing no comments, Chair Chapman closed the call to the public.

Vice Chair Keating made a motion to recommend approval of the amendment of the Sycamore Farms PAD to the Mayor and City Council, subject to stipulations “a” through “c” as listed in the staff report. Commissioner Rosenbaum seconded the motion. The motion passes with 7 votes in favor.

OTHER BUSINESS:

Item 7 – INTERNAL - Discussion pertaining to future agenda items.

Chair Chapman would like an update from staff to review the trails and parks master plan.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 6:53 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____